

PERK Amended and Approved November 8, 2003

CONSTITUTION

Association for

Psychological and Education Research in Kansas

ARTICLE I. NAME AND GOVERNING AUTHORITY

Section 1. The organization shall be known as the Association for Psychological and Educational Research in Kansas.

Section 2. The organization shall be governed by this Constitution as mended in accordance with the provisions herein.

ARTICLE II. PURPOSE AND METHODS

Section 1. The purpose of this association shall be to improve, promote, and disseminate psychological and educational research.

Section 2. The methods used will be those deemed appropriate by the membership.

ARTICLE III. MEMBERSHIP

Section 1. Membership in the association, including the right to vote, shall be open to any person whose dues have been paid for the current year.

Membership dues are renewed at the time of registration for the year's annual meeting.

Section 2. There shall be 2 classes of members, which shall consist of students and non-students. Student members are persons attending school at least halftime or more throughout the membership year.

Section 3. The membership year shall be the calendar year, running from the first day of January until the last day of December.

ARTICLE IV. ELECTED OFFICERS

Section 1. The elected officers of the association shall be: Immediate Past President, President, President-Elect, Secretary, and Treasurer. They shall constitute the Executive Committee of the association.

Section 2. Each year the President shall automatically become the Immediate Past President, and the President-Elect the President.

Section 3. The term of office shall be from January 1 to December 31 of the following year.

Section 4. Only faculty members whose dues are paid may be nominated and hold elective office.

ARTICLE V. NOMIATIONS AND ELECTIONS

Section 1. The officers shall be elected by a majority of the members present at the annual meeting.

Section 2. The executive Committee shall propose a slate of nominees for each office that is open and shall ascertain the availability of those persons chosen, prior to the annual meeting.

The slate presented by the Executive Committee and any further nominees presented by the membership shall be placed on the ballot.

Section 3. In case of a tie vote the winning candidate shall be determined by chance.

Section 4. If the Secretary or Treasurer offices become vacant, the President shall appoint an interim officer. If an elective office other than Treasurer or Secretary becomes vacant, that office shall remain vacant until the next election.

ARTICLE VI. DUTIES OF OFFICERS

Section 1. The President shall:

- A. Preside at all meetings of the association
- B. Appoint, in consultation with the Executive Committee, all standing and Ad Hoc Committees, and
- C. Call special meetings of the association.

Section 2. The President-elect shall act as the President in the President's absence and shall assume any other responsibilities designated by the President.

Section 3. The Secretary shall:

- A. Keep the minutes and roll of all PERK meetings,
- B. Maintain the association's records,
- C. Handle all correspondence concerning the association except that which deal with finances,

- D. Distribute copies of the Constitution and any amendment or by-laws as they might be legislated to all members of PERK.

Section 4. The Treasurer shall:

- A. Keep accurate records of all income and expenses,
- B. Make a written report at each meeting of the association,
- C. Handle all correspondence concerning finances, and
- D. Hold office for two years.

ARTICLE VII. EXECUTIVE COMMITTEE

Section 1. The executive Committee shall consist of the elected officers. These include the immediate Past President, President, President-Elect, Secretary, and Treasurer.

Section 2. The business of this association, between annual meetings, shall be conducted by the Executive Committee.

Section 3. Three members of the Executive Committee shall constitute a quorum.

ARTICLE VIII. COMMITTEES AND APPOINTMENTS

Section 1. Standing Committees:

- A. Permanent standing committees shall be the Executive Committee and the Program Committee. The Program Committee is established by the President and host institution members.

- B. Other standing committees may be established by the Executive Committee or the General Membership. These Committees shall be discontinued by the Constituting body.
- C. A webmaster shall be a standing appointment, appointed by the Executive Committee.

Section 2. Ad Hoc Committees:

Ad Hoc committees may be established by the President or the Executive Committee.

Section 3. Committee Membership:

- A. The President shall appoint the Committee Chairholder or Co-Chairholders except as restricted by the bylaws.
- B. Each Committee shall have at least three members.
- C. Any member of the association may be appointed as a Chairholder or Committee member.

Section 4. Subcommittees and their Chairholders may be appointed by the Committee Chairholder.

ARTICLE IX. FINANCES

Section 1. Dues and Assessments

- A. Dues and assessments may be established by the Executive Committee subject to approval by a majority of members voting on the change.
- B. The Executive Committee shall have authority to establish and collect fees for meetings, workshops, publications, etc.

C. The Executive Committee shall oversee and monitor expenditures for the annual conference.

Section 2. All receipts and disbursements shall only be made through bank accounts as recommended by the Treasurer.

Section 3. The Executive Committee may receive money and enter into contracts as necessary.

ARTICLE X. MEETINGS AND BUSINESS

Section 1. The Executive Committee shall set the time and place of meetings of the association. On petition of ten percent of the voting members the Executive Committee must call to be held within three months of the date of the petition.

Section 2. Except for sufficient reason there shall be at least one convention of the association each year. At least one session of each convention shall be set aside to conduct the business of the association.

Section 3. The association and its committees shall be governed by the current edition of Robert's Rules of Order, except as amended by the bylaws.

ARTICLE XI. AMENDMENTS AND REVISIONS

Section 1. Amendments to the Constitution shall be made in either of the following ways:

- A. The Executive Committee may draw up proposals and submit them, with any arguments it chooses, to the membership for ratification. Such proposals must be distributed to the membership at least 30 days before the business meeting.

B. Any member may submit to the Executive Committee, in writing, and signed by its sponsors, a proposed amendment or amendments. The Executive Committee shall then submit the proposed amendment with any arguments and recommendation to the members of the association.

Section 2. During the annual business meeting, at a time in a manner designated by the president, each amendment will be acted upon. A two-thirds vote of those members present is required for passage.

Section 3. An amendment to the Constitution becomes effective upon acceptance unless otherwise specified in the motion.

ARTICLE XII. BYLAWS

Section 1. Bylaws may be proposed in the same way as amendments are proposed (see Article XI, Section 1, A & B).

Section 2. Bylaws may be amended in the same way as amendments to the Constitution are made (see Article XI, Section 2).

Section 3. An amendment to the bylaws becomes effective upon acceptance unless otherwise specified in the motion.